

Instructions to access and complete your CloudCME® Profile account.

## Via computer

Step 1: <https://hfhs.cloud-cme.com>.

Step 2: Click "Sign In" on the top left, and sign in using your CORP account or the email address you used to register for the course or to access the CloudCME® App

SIGN IN LIVE COURSES ONLINE COURSES RSS CALENDAR ABOUT US CONTACT HELP

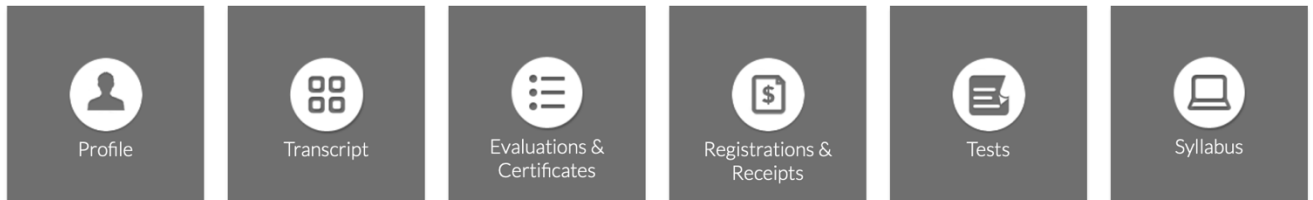
Step 3: Click the "My CME" or "My CE" button on the top right-hand side of the screen.

SIGN OUT LIVE COURSES ONLINE COURSES RSS CALENDAR ABOUT US CONTACT HELP MY CME

Step 4: Click the "Profile" button.

### My CME

Instructions: Click a button to proceed.



Step 5: Complete all fields. NOTE: Those fields marked with an asterisk are required. You must select your profession and your degree, in order to receive credit upon activity completion.

#### Profession

- |                                                     |                                               |                                                                 |
|-----------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------|
| <input checked="" type="checkbox"/> Physician       | <input type="checkbox"/> Non-Physician        | <input type="checkbox"/> Administrative                         |
| <input type="checkbox"/> Allied Health Professional | <input type="checkbox"/> Athletic Trainer     | <input type="checkbox"/> Certified Registered Nurse Anesthetist |
| <input type="checkbox"/> Consultant                 | <input type="checkbox"/> Fellow               | <input type="checkbox"/> Hospitalist                            |
| <input type="checkbox"/> Medical Assistant          | <input type="checkbox"/> Nurse                | <input type="checkbox"/> Nurse Practitioner                     |
| <input type="checkbox"/> Occupational Therapist     | <input type="checkbox"/> Other                | <input type="checkbox"/> Pharmacist                             |
| <input type="checkbox"/> Pharmacy Technician        | <input type="checkbox"/> Physical Therapist   | <input type="checkbox"/> Physician Assistant                    |
| <input type="checkbox"/> Psychological Therapist    | <input type="checkbox"/> Registered Dietician | <input type="checkbox"/> Resident                               |
| <input type="checkbox"/> Respiratory Therapist      | <input type="checkbox"/> Social Worker        | <input type="checkbox"/> Sonographer                            |
| <input type="checkbox"/> Student                    |                                               |                                                                 |

Step 6: When all information has been entered, click the "Submit" button at the bottom of the screen. Your CloudCME account has been created.

### **Via CloudCME App**

Step 1: Open the CloudCME App.

Step 2: Login using your CORP account if you have an hfhs email address. Otherwise, email address and password.

Step 3: Select "Profile" on the menu, if available.

Step 4: Complete all the fields and click "Submit."