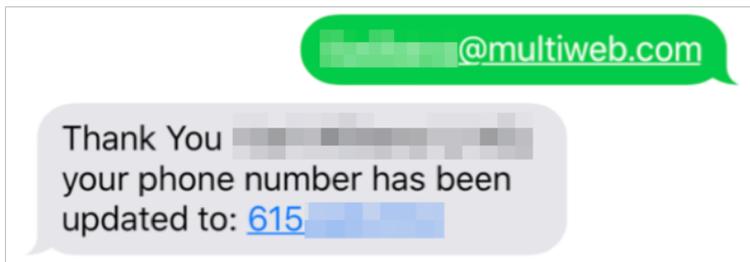
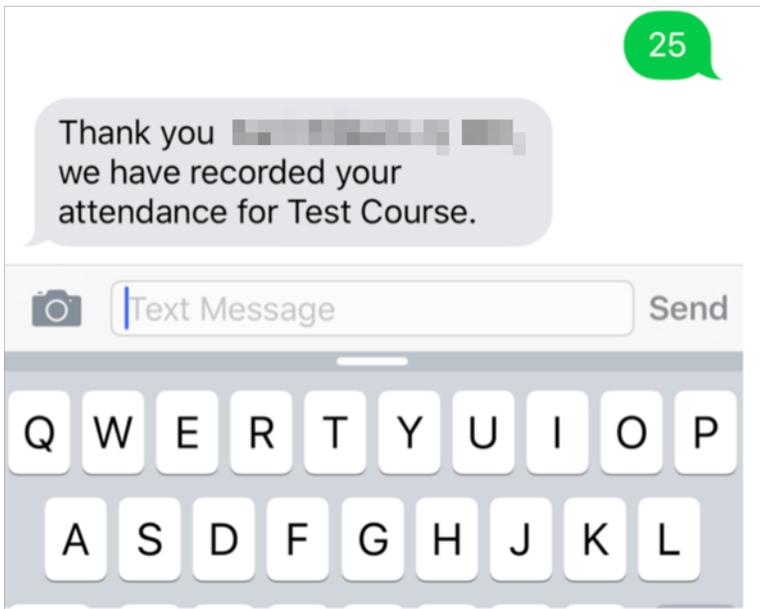


Instructions for SMS Texting. These instructions assume that you have an active account in CloudCME®. If you do not, please set up your account first. You can only record your attendance {X minutes prior to the meeting, during the activity or X minutes after the meeting}.

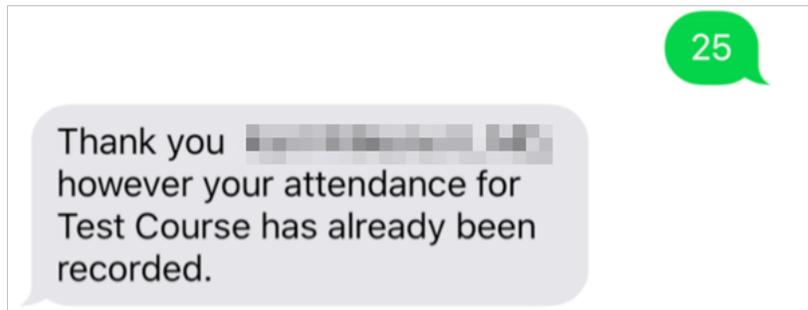
Step 1: First, you must pair your mobile phone to your account in CloudCME®. Text your email address, entered in your Profile, to (833) 999-1484 You will receive a message that looks like the one below, that your phone number has been updated. This is a one-time operation.



Step 2: To record your attendance to an activity, text the activity id or code that has been provided for your activity<sup>1</sup>. You will receive a message back that verifies your activity attendance has been recorded.



NOTE: You can only record attendance once to an activity. If you try to record your attendance an additional time, you will receive the following message.



If you attempt to record your attendance to an activity for which you are not registered, you will receive the following message.

